

PORT EDWARDS PUBLIC SCHOOLS

Board of Education Policy

RAFFLES

Use of the District Raffle License may be granted by the Port Edwards Board of Education in accordance with State and Federal Statutes and approval of the District Administrator. Requests to conduct a raffle should be submitted to the District Administrator for approval. Appropriateness of the raffle and the purpose of the funds to be raised will be considered in granting approval. The overall limit of raffles allowed by Wisconsin Statutes in the School District per calendar year will be monitored by the District Administrator. All requests to use the raffle license will support student programs, benefit students in the Port Edwards School District, and will comply with all State and Federal regulations. The limits described in Wisconsin Statutes 563 will be administered on a first-come, first-serve basis.

Each organization is required within 30 days after the completion of its approved raffle to report to the District Administration Office the following information:

1. The date of the raffle
2. Gross receipts from the raffle
3. The amount of prizes paid out
4. Other expenses paid
5. The net profit or loss from the raffle

Failure to provide this information may result in the rejection of future requests to utilize the district license and the organization will be subject to all State and Federal penalties.

LEGAL REF: Wisconsin Statute 563, Subchapter VIII – Raffles

CROSS REF.: 851 – Exhibit, Request to Use Port Edwards School District Raffle License

Adopted: 03/08/99

Reviewed:

Revised: 05/15/03, 01/09/06

