

PORT EDWARDS PUBLIC SCHOOLS

Board of Education Policy

USE OF VIDEO CAMERA ON THE SCHOOL BUS

The Port Edwards School District approves the use of video cameras on the school buses for the primary purpose of reducing disciplinary problems and vandalism on the bus, thereby allowing the driver to focus on the driving of the bus, providing for safer transportation for our students.

Parents/guardians shall be notified once a year by the district newsletter that video cameras are being used on the buses, and a sign shall be placed at the front of each bus indicating that video cameras are being used on that bus.

The district administrator or his/her designee shall approve the rotation schedule and maintain a log which includes the date, bus number, and driver. Bus drivers may not be informed as to the placement of the video camera. Individual drivers and principals may request that the video camera be on a specific bus on designated dates.

Only the transportation manager, bus drivers, principals, and district administrator shall be authorized to view the video tape for the purpose of documenting a problem, and determining which student(s) may be involved. Disciplinary action may be taken with students based on video documentation. A student being disciplined based on the viewing of a video tape recording, and/or their parent(s)/guardian(s), may view that isolated segment of the video tape that documents the incident for which they are being disciplined. The transportation director or building principal(s), shall view the video tape with the student and/or parent(s)/guardian(s) and document the date and the names of all individuals viewing the tape.

The video tapes shall not be available for viewing by the public in general, employees in general, media, or other individuals. The principals or district administrator may authorize other individuals, such as the guidance counselor, school psychologist, or social worker, to view segments of a specific video tape, if such individuals are working with the student on the video tape because of a behavior, emotional, or learning problem, and viewing the video tape is beneficial to their role in assisting the student. A log shall be kept of the date and names of the individuals viewing the video tape.

If there are no bus problems pertaining to the date a video was taped, the video may be erased or reused after 10 school days.

LEGAL REF.: Sections 118.125 Wisconsin Statutes
120.13(1)
121.52(1)
443.2

CROSS REF.: Board Policies: 443.2, Student Conduct on Buses
347, Student Records

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Reviewed:
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