

Food Service Account Charging Guidelines (Negative Account Balances)

Port Edwards School District utilizes a computerized system through Infinite Campus to maintain and track student food service accounts. Account balances are updated each time a student eats a meal and up-to-date information can be accessed for your child on the parent portal for Infinite Campus. Deposits to the food service account can be made in two methods:

1. Online payment through Infinite Campus
https://wicloud3.infinitecampus.org/campus/portal/port_edwards.jsp
2. Payment to the school office

Students will not be able to make a payment to their food service account while in the meal serving line.

Students at all grade levels (K-12) who have a negative food service account balance of more than \$7.00 may have school meal service discontinued until payment is made. Notices of low and/or negative food service account balances are made at least weekly.

Students who have negative account balances that exceed \$7.00 may choose to eat an alternative lunch that will be charged to their account and that meets the minimum USDA guidelines that are applicable to alternative meals.

Be aware that if your student may potentially be eating two meals a day that are charged to their food service account as the District serves both breakfast and lunch.

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- A. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- B. Fax: (202) 690-7442; or
- C. E-mail: program.intake@usda.gov.

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