

# PORT EDWARDS PUBLIC SCHOOLS

## Business Meeting of the Board of Education

5:00 p.m., Wednesday, March 11, 2020 – Middle School Resource Room, 801 2<sup>nd</sup> St., Port Edwards, WI

# Minutes

Meeting called to order by President John Daven at 5:05 p.m.

Roll Call

**PRESENT:** John Daven, Cary Hildebrandt, Ben Martinson

**ABSENT:** Leo Thomasgard, Kathy McGrath

**ALSO PRESENT:** Kyle Cronan, Superintendent, Lisa Miller, Business Director

### 1. Consider Approval of Agenda

Motion by Hildebrandt, second by Martinson to approve the agenda as posted. Voting yes – all. Motion carried.

### 2. Consideration of motion to adjourn into closed session pursuant to Wisconsin Statute:

**19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility**

A. Consider Approval of Minutes of Past Executive Session – February 12, 2020

B. Discuss 2020-21 Certified Employee Staffing Plan

Motion by Hildebrandt, second by Martinson to adjourn into closed session. Voting yes – Daven, Hildebrandt and Martinson. Motion carried.

### 3. Adjourn Executive Session and Reconvene into Open Session to take any action deemed necessary from the Closed Session

Motion by Daven, second by Martinson to adjourn the executive session and reconvene into open session. Voting yes – all. Motion carried.

**PRESENT:** John Daven, Cary Hildebrandt, Ben Martinson

**ABSENT:** Leo Thomasgard, Kathy McGrath

**ALSO PRESENT:** Kyle Cronan, Superintendent, Lisa Miller, Business Director

**OTHERS PRESENT:** Cara Christy, Donna Shroda, Heather Lisitza, Max Ayres, Jennifer Moore, Kerry Doran

### 4. Report from Student Representatives & Student Recognition

No report

### 5. President's Report

A. Board Member Attendance

President Daven reported that board members, Daven, Hildebrandt and Martinson were present. Board members, Thomasgard and McGrath were absent due to an excused prior engagement.

B. Reading of DPI Proclamation – School Breakfast Program

President Daven read the DPI Proclamation.

C. Next Board Meeting

President Daven reported that the next business meeting of the Board of Education will be April 8, 2020.

### 6 Administrative Reports

A. Report on Curriculum Work in the District and Facility Projects – Superintendent Cronan

Superintendent Cronan reported that this past Friday, the Science and ELA teams met on curriculum offerings. Will have a decision soon on resources to purchase for next school year.

Superintendent Cronan reported on the current facility projects: With the assistance from the Alexander Foundation, the sound system upgrade to the Dorothy Alexander Auditorium has been completed as well as converting the auditorium to LED lighting.

The Athletic Booster Club has made a donation to assist with the updating to the scoreboards. The elementary school will have the new wall in the library installed next week. New carpeting will also be installed along with new flooring in the office area.

Food service will have a new chilling system installed and work on the trail system at the school forest has been finished and the Little Hawks classroom has been cleaned up for the summer storm.

B. Report on Backpack Program – Principal Christy

Principal Christy and Counselor Lisitza presented information on the new Backpack Program. The weekend Backpack Program, which is being used across the nation, supplies students with nutritious meals for the weekend. The Port Edwards Education Foundation awarded a \$2800 grant to assist with the program. The committee, which includes Heather Lisitza, Tina McLaughlin, Amy Schwantes and Debbie Duehlmeier are making plans to have the program ready to go next school year. If the program is successful, we will look at expanding the program into the middle/high school.

C. Report on Student Activities – Principal Shroda

Principal Shroda shared information on current participation numbers and information on business education programs; MOS Certification, School-to-Work, Youth Apprenticeship and Future Business Leaders of America (FBLA).

### 7. Questions and Comments from People in Attendance

None

**CONSENT AGENDA:**

**8. Consider Approval of Minutes of Past Meeting – February 12, 2020**

Motion by Hildebrandt, second by Martinson to approve the minutes of the past meeting. Voting yes – all. Motion carried.

**9. Consider Approval of Financial Reports**

- A. Check Summaries..... February 1-29, 2020  
#30235 - 30326 & 201900854 - 201900867 - \$520,601.40
- B. District Revenue Report..... February 1-29, 2020
- C. District Expenditures Report ..... February 1-29, 2020
- D. February Cash Balance Report
- E. February Fund 60 Activity Accounts Report
- F. February Substitutes Report
- G. Budget Revisions
- H. Consider Approval of Gifts

Motion by Hildebrandt, second by Martinson to approve the financial reports as submitted. Voting yes – all. Motion carried.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS:**

**10. Consider Approval of Early Graduation**

Motion by Ben Martinson, second by Cary Hildebrandt to approve early graduation as presented. Voting yes – all. Motion carried.

**11. Consider Approval of 2020-21 CESA 5 Service Contract**

Motion by Cary Hildebrandt, second by Ben Martinson to approve the 2020-21 CESA 5 Service Contract. Voting yes – all. Motion carried.

**12. Consider Approval of Start College Now Applications – Fall 2020**

Motion by Ben Martinson, second by Cary Hildebrandt to approve the Start College Now applications for fall 2020. Voting yes – all. Motion carried.

**13. Consider Approval of Summer 2020 Roofing Project - Nick Michels & Sons, Inc**

Motion by Hildebrandt, second by Martinson to approve the Summer 2020 Roofing Project. Voting yes – all. Motion carried.

**14. Consider Approval of Long-Term Capital Improvement Trust Fund (Fund 46)**

- A. 10-Year Capital Improvement Plan
- B. Resolution
- C. Creation of Segregated Bank Account

Motion by Martinson, second by Hildebrandt to approve the Long-Term Capital Improvement Trust Fund (Fund 46). Voting yes – all. Motion carried.

**15. Consider Approval of Port Edwards School District Pandemic Plan**

Motion by Hildebrandt, second by Martinson to approve the Pandemic Plan. Voting yes – all. Motion carried.

**16. Opportunity for Individual Board Member Comment**

Martinson – Thanked the winter sport coaches.

**17. Establish Future Board Meetings**

- Wednesday, April 8, 2020, Executive Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC
- Wednesday, May 13, 2020, Executive Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

**18. Call for Adjournment**

Motion by Martinson, second by Hildebrandt to adjourn the meeting. Voting yes – Daven, Hildebrandt, Martinson. Motion carried. Meeting adjourned at 6:12 p.m.

Lisa Miller, acting secretary