

# Port Edwards School District



Re-opening Plans Fall 2020

# Returning to School: Design Elements



## Safety

Student and staff safety is the top consideration in plan designs for the return to school. Plans have been created in consideration of guidance from the Wood County and State Health Departments, the Department of Public Instruction, the CDC and in consultation with area physicians and other local school districts.

## Instruction

Planning has focused on how to return students and staff to the classroom for traditional instruction and how to deliver this instruction in a safe manner based on local conditions. Further, instructional planning is accounting for the ability to transition between opening plans while keeping core elements in place such as grading, attendance and course expectations.

## Flexible / Adaptable

Plans are designed to be flexible and adaptable to allow for transition from one model of instruction to another in a manner that accounts for student, staff and parent capacity.

# Returning to School: Design Elements



## Every Day In-Person

- K-12 Capable
- District support for parents who desire virtual only—this may be synchronous with actual instruction, but may include fully online content such as Educere or Apex Learning
- Ability to transition to other plans

## K-6 In-Person/7-12 Virtual

- Ability to transition to this from Every Day In-Person K-12
- Students with least risk for transmission remain in school
- All students continue to be accountable for learning

## Off-Site/Virtual

- Ability to transition to and from this model at all levels
- Consistent grading practices with in-person models of instruction
- Regular attendance taken

# Instructional Planning: K-12 Considerations



## Technology

- 1:1 Technology Devices for grades as many grades as possible
  - On hand enough for 7-12
  - Additional have been ordered but due to demand may not be available until Sept./Oct.
- Implement Campus Learning to mesh online platforms with Infinite Campus
- Six Hotspots acquired that can be checked out
- Staff technology enhanced
- Clear procedures for participating in classes virtually...norms and expectations

## Starting Point

- Sequential instruction needs to step back to spring and assess where students are at today
- Initial instruction may have to fill gaps from spring semester
- Time given to discuss w/students hygiene practices and procedures
- Attention given to mental/emotional health

## Students who might be quarantined

- Ability of students who might be quarantined to still participate in classes if possible
- Students have access to school work and to teachers for directions

# Instructional Planning: Middle/High School



## Every Day In-Person

- Every other day block grades 5-12 (approx. 90 minute classes)
  - Day 1—hours 1,2,7,8
  - Day 2—hours 3,4,5,6
- Staggered passing times between HS/MS
- Less uncontrolled interactions between students
- Fewer crossover connections between students and with staff
- Middle school students move less and teachers move more when possible
- Grading Scales A-F

## 5-6 In-person/7-12 Virtual

- 5<sup>th</sup> and 6<sup>th</sup> Grade Meet in-person in conjunction with Elementary
- K-6 Cohorts easy to maintain
- 7<sup>th</sup>-12<sup>th</sup> virtually Meet
- Classes proceed each day as scheduled
- Grading Scale remains A-F
- Attendance taken hourly in virtual classes
- Teaching staff reports to school to teach

## 5-12 Virtual

- 5<sup>th</sup> - 12<sup>th</sup> grades meet virtually every day
- Classes proceed each day as scheduled
- Grading scale remains A-F
- Attendance is taken hourly in virtual classes
- Teaching staff reports to school if possible to teach

# Instructional Planning: Elementary



## K-4 Every Day In-Person

- Students remain in grade level cohorts each day
- Students only travel through building only if necessary so as not to cross paths with other cohorts
- Students not allowed to pass between rooms
- Special area rooms (Music/Art/PE)..students travel to when called
- Standards based grading
- Recess/lunch cohort by grade
- Playground divided into zones

## K-4 Offsite/Virtual Instruction

- Standards based grading
- Google classroom, Class DOJO and Infinite Campus utilized
- Mix of different modes of delivery...some online
- Attendance taken regularly
- As Chromebooks become available will distribute to classes and in meantime will utilize packets as necessary
- Some Chromebooks may be available initially for families with no other access points.

# Operations/Logistics: Safety/Cleaning



## Hygiene

- Face-coverings mandatory unless medical reason or other exception as clarified by DPI and DHS
- Face-coverings provided for all students and staff
- Hand sanitizing stations in each classroom and common area
- Classrooms equipped with sanitizer to sanitize surfaces after student/staff use
- Touchless faucets and toilets wherever possible
- Water fountains off, but bottle fillers on and disposable cups provided
- Use of outdoor spaces when possible

## Nursing

- Increased hours for School Nurse
- Medication distribution moved to offices and only if absolutely necessary
- Classrooms equipped to handle minor cuts/bruises/scratches
- Personal Protective Equipment for nurse and health aide
- Nurse/health aid travel to classrooms rather than simply sending students to office/nurse

## Air Quality

- Increased air filtration through installation of ionizing systems on air handlers and univents
- Filters changed/units cleaned
- Plexiglass in some areas to prevent airborne particles from easily being transmitted if sneezing or coughing

# Operations/Logistics: Safety/Cleaning



## Transportation

- Students assigned seats either individually or by family
- Hand sanitizer on every bus
- Face masks required of riders
- Cleaning/sanitizing after every route and increased occurrences of complete interior cleaning

## Food Service

- Additional lunch periods to decrease total number of students eating at a given time.
- Tables set by cohorts and physically distanced
- Markers for physical distancing in cafeteria spaces
- Disposable trays and utensils
- Cleaning after each group
- Hand sanitizer provided
- Staff serve
- Breakfast served in classroom spaces

## Arrival/Dismissal

- Students report to assigned areas immediately upon arrival
- Students enter/exit at designated entrances in order to limit mass gatherings
- Staff assigned to monitor entrances
- Students dismissed in a staggered manner at both school buildings
- Designated drop-off points and entrances by grade level at MS/HS



# Operations/Logistics: Safety and Cleaning



## Maintenance

- Increased cleaning daily and weekly cleaning of high touch surfaces, bathrooms and other common areas
- Working to procure fogging units to sanitize more surface areas more efficiently
- Increased staffing to meet new demands on time needed to clean

## Visitors to Buildings

- Visitors restricted to only essential visits
- Visitors screened verbally for COVID symptoms
- Visitors must wear face covering
- Phone or video-conferencing scheduled in place of face-to-face meetings

## Hallways

- MS/HS passing times staggered
- Limited use of lockers at MS/HS
- Students report directly to classes when entering at MS/HS
- Students report to assigned areas when entering Elementary
- Floor markings for congestion points and traffic flow
- Elementary restrict access to hooks/cubbies to only when absolutely necessary

# Responding to Possible COVID-19 in Schools



## Attendance Tracking and Expectations

- Students and staff stay home when sick or with COVID-19 symptoms
- School administrators and health staff reviewing attendance patterns regularly
- Communication with parents as to reasons for absences
- Communication with Wood County Health Department on attendance patterns
- If possible, students who are self-quarantined should participate virtually

## Illness Tracking at School

- Illness reporting and response procedures established and communicated in each school for students and staff
- Designated isolation areas for ill students/staff
- Communication to parents of quarantine requirements if possible COVID exposure or contact
- Contact tracing in conjunction with Wood County Health Department

## Communications

- Communicating when a positive case has been identified
- Communicating with Wood County Health Department regarding school action steps

# • Afterschool/Before School Activities



## Morning Reading/Library

- During 1<sup>st</sup> quarter Morning Reading cancelled due to no ability to utilize guest readers, therapy dog or other resources
- Will re-evaluate during the 1<sup>st</sup> quarter to determine if by 2<sup>nd</sup> quarter this program can be reinstated

## Boys and Girls Club

- Boys/Girls Club plans to hold after-school programing
- Will work with club on areas they can use and District expectations on use.

## Athletics/Clubs

- No final decisions on this area due to changing conditions across the state and will work with CWC on offering of athletics if possible

# How will PESD start the year?



- Currently planning full re-opening as preferred option to start the year.
- DHS may issue further reopening guidance...this may alter plans for full re-opening, so we need to be prepared to be flexible
- Continuing to work with Wood County Health Department and Medical Advisors on plans
- Continuing to refine the internal components of putting this plan into place...items yet may change