

PORT EDWARDS PUBLIC SCHOOLS

Business Meeting of the Board of Education

5:00 p.m., Wednesday, January 13, 2021 – Elementary IMC, Fifth Street, Port Edwards, WI

MINUTES

Meeting called to order by Vice President Leo Thomasgard at 5:00 p.m.

Roll Call

PRESENT: John Daven (arrived at 5:25p.m.), Leo Thomasgard, Kathy McGrath, Cary Hildebrandt, Ben Martinson

ABSENT: None

ALSO PRESENT: Kyle Cronan, Superintendent, Lisa Miller, Business Director

1. Consider Approval of Agenda

Motion by McGrath, second by Hildebrandt to approve the agenda as posted. Voting yes – all. Motion carried.

2. Consideration of motion to adjourn into closed session pursuant to Wisconsin Statute:

19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

A. Consider Approval of Past Executive Minutes – December 9, 2020

B. Discussion Regarding Administration Contracts

C. Discussion Regarding Administration Support Contracts

Motion by Hildebrandt, second by McGrath to adjourn into closed session. Voting yes – Thomasgard, McGrath, Hildebrandt and Martinson. Motion carried.

3. Adjourn Executive Session and Reconvene into Open Session to take any action deemed necessary from the closed session.

Motion by McGrath, second by Hildebrandt to adjourn the executive session and reconvene into open session. Voting yes – all. Motion carried.

PRESENT: John Daven, Leo Thomasgard, Kathy McGrath, Cary Hildebrandt, Ben Martinson

ABSENT: None

ALSO PRESENT: Kyle Cronan, Superintendent, Lisa Miller, Business Director

OTHERS PRESENT: Cara Christy, Donna Shroda, Max Ayres, Jennifer Moore

4. Report on Student & Staff Recognition

Principal Shroda recognized the five seniors graduating at the end of the first semester; Natalie Mock, Madison O'Connor, Aiden Schulz, Reese Bender and Autumn Ellingson. Superintendent Cronan thanked Cathy Guse for her nursing services to the District and wished her the best in her retirement.

5. President's Report

A. Board Member Attendance

President Daven reported that all board members, Daven, Thomasgard, McGrath, Hildebrandt and Martinson were in attendance.

B. Reading of DPI Proclamation in Recognition of Adult School Crossing Guard Recognition Week

President Daven read the Proclamation in Recognition of Adult School Crossing Guard Week.

C. Next Board Meeting

President Daven reported that the next business meeting of the Board of Education will be February 10, 2021

6. Administrative Reports

A. Report on School Nurse and Covid 19 Update – Superintendent Cronan

Superintendent Cronan reported that our new school nurse started this week, Katie Bortz. Katie comes through CESA 5. Ms. Bortz has twenty years of nursing experience. She will be working two days a week. During transition, Cathy Guse will continue to fulfill her contract. We wish Cathy the best in her retirement.

Superintendent Cronan reported that we continue to work closely with the Wood County Health Department. Since Christmas, we have only had one student test positive for Covid-19. Wood County Health Department is keeping us updated regularly on the Covid-19 vaccine.

The District continues with the cleaning protocols and will have the air ducts cleaned to increase air quality and efficiency. Superintendent Cronan reported that our District has gone to a reciprocal system in regard to fans at all athletic events for the remainder of the winter season.

B. Report on Special Education Open Enrollment for 2021-22 – Principal Christy

Principal Christy shared the number of proposed special education open enrollment spaces available for 2021-2022. Ms. Christy shared the process in determining these numbers; current enrollment, possible new enrollments, possibility of current students enrolling in special education and the possibility of special education students moving into the District. Three spaces proposed for EC, two students proposed for EL 1-4 and zero spaces available for MS 5-8 and HS 9-12.

- C. Report on Course Options Spring 2021 - Principal Shroda
Principal Shroda reported that fourteen students have signed up for Start College Now through Mid-State Technical College.

7. Questions and Comments from People in Attendance
None

CONSENT AGENDA:

8. Consider Approval of Minutes of Past Meeting – December 9, 2020

Motion by Hildebrandt, second by Martinson to approve the minutes of the past meeting. Voting yes – all. Motion carried.

9. Consider Approval of Financial Reports

- A. Check Summaries December 1-31, 2020
#30988 - 31095 & 202000514 - 202000793- \$299,626.79
- B. District Revenues Report December 1-31, 2020
- C. District Expenditures Report December 1-31, 2020
- D. District Cash Receipt Report December 1-31, 2020
- E. December Cash Balance Report
- F. December Fund 60 Activity Accounts Report
- G. December Substitutes Report
- H. December Budget Revisions
- I. Consider Approval of Gifts

Business Director Miller reported the following gifts:

- Valerie Curler: Hand-knit hats
- Brenda McDonald – Ocean Spray: 10 cases of juice for Backpack Program
- Alexander Charitable Foundation: \$18,000 for Dorothy Alexander Auditorium Update
- Numerous donations were received for the Christmas Cheer program

Business Director Miller reported the following budget revisions:

Due to GASB 84, Fund 60 has been inactivated and all activity accounts have been moved to Fund 21

Motion by McGrath, second by Hildebrandt to approve the financial reports as submitted. Voting yes – all. Motion carried.

UNFINISHED BUSINESS

10. Second Reading of Policies as Previously Presented

POLICY UPDATE	
0162	Quorum
0164.2	Special Meetings
0167.3	Public Comment at Board Meetings
0172	Legal Counsel
1130 3230 4230	Conflict of Interest
1260	Incapacity of District Administrator
2260.02	English Language Proficiency
2412	Homebound Instruction Program
2460	Programs for Students with Disabilities
2700.01	School Performance and Accountability Reports
3120.04	Employment of Substitutes
3120.10 4120.10	Job Sharing
3122.01 4122.01	Drug-Free Workplace
3131 4131	Staff Furloughs
3215 4215	Use of Tobacco and Nicotine by Professional Staff
3231 4231	Outside Activities of Professional Staff
3362.01 4262.01	Threatening Behavior Toward Staff Members
4130	Assignment and Transfer

5200	Attendance
5512	Use of Tobacco and Nicotine by Students
5630.01	Use of Seclusion and Physical Restraint with Students
6145	Rescind this policy on Borrowing as it is included with Debt Management Policy
6147	Debt Management
7230	Gifts, Grants and Bequests
7434	Use of Tobacco and Nicotine on School Premises
7440.03	Small Unmanned Aircraft Systems
8390	Animals on District Property
8710	Insurance
8900	Fraud

Motion by Thomasgard, second by McGrath to approve the policy updates as presented. Voting yes – all. Motion carried.

NEW BUSINESS:

11. Consider Approval of Open Enrollment Spaces for Special Education and Regular Education Programs for the 2021-22 School Year

Motion by Martinson, second by McGrath to approve the open enrollment spaces for special education and regular education for the 2021-22 school year. Voting yes – all. Motion carried.

12. Consider Approval of 2020-21 Coaching Positions:

- A. Danielle Peters – Middle School Girls Basketball
- B. Ed Gessert – Assistant High School Baseball

Motion by McGrath, second by Thomasgard to approve the presented coaching positions. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt. Martinson recused himself. Motion carried.

13. Consider Approval of Extension of Covid-19 Emergency Sick Leave

Motion by Hildebrandt, second by Martinson to approve the extension of Covid-19 emergency sick leave. Voting yes – all. Motion carried.

14. Consider Approval of Waiving the Advance Notice Requirement for Unpaid Leave of Absence Requested by a Teacher

Motion by Daven, second by McGrath to waiving the advance notice requirement for unpaid leave of absence requested by a teacher. Voting yes – all. Motion carried.

15. Consider Approval of 66.030 Agreements – Nekoosa School District

Motion by McGrath, second by Hildebrandt to approve the 66.030 Agreements with Nekoosa School District. Voting yes – all. Motion carried.

16. Consider Approval of Administrative Support Contract

Motion by Hildebrandt, second by Martinson to approve the administrative support contract. Voting yes – all. Motion carried.

17. Opportunity for Individual Board Member Comment

McGrath – Thanked Cathy Guse for her time and wished her well. McGrath shared information regarding the preliminary election for the State Superintendent.

Thomasgard – Thanked Cathy Guse for her efforts as the school nurse.

Hildebrandt – Thanked Cathy Guse for her service. Thanked the Alexander Foundation for the donations for the auditorium. Congratulated the five students graduating early.

Martinson – Thanked Cathy Guse for her service. Thanked parents, staff and students and looking forward to a good second semester.

Daven – Thanked Cathy Guse for her service. Also thanked the staff for their efforts. Stated it is good to see winter sports up and running.

18. Establish Future Board Meetings

Wednesday, February 10, 2021, Closed Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Middle/High School Cafeteria

Wednesday, March 10, 2021, Closed Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

19. Call for Adjournment

Motion by Hildebrandt, second by Martinson to adjourn the meeting. Voting yes – Daven, Hildebrandt, Martinson. Motion carried.

Meeting adjourned at 6:12 p.m.

Lisa Miller, acting secretary