

PORT EDWARDS PUBLIC SCHOOLS

Business Meeting of the Board of Education

4:45 p.m., Wednesday, March 10, 2021 – Elementary School, 5th Street., Port Edwards, WI

Minutes

Meeting called to order by Vice President Leo Thomasgard at 4:46 p.m.

Roll Call

PRESENT: Leo Thomasgard, Kathy McGrath, Cary Hildebrandt, Ben Martinson, John Daven (arrived at 5:00)

ABSENT: None

ALSO PRESENT: Kyle Cronan, Superintendent, Lisa Miller, Business Director

1. Consider Approval of Agenda

Motion by McGrath, second by Hildebrandt to approve the agenda as posted. Voting yes – all. Motion carried.

2. Consideration of motion to adjourn into closed session pursuant to Wisconsin Statute:

19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

- A. Consider Approval of Minutes of Past Executive Session – February 10, 2021
- B. Discuss 2021-22 Certified Employee Staffing Plan
- C. Discuss 2021-22 Support Personnel Staffing Plan
- D. Discuss 2021-22 Administrative Staffing Plan

Motion by McGrath, second by Martinson to adjourn into closed session. Voting yes – Thomasgard, McGrath, Hildebrandt, Martinson. Motion carried.

3. Adjourn Executive Session and Reconvene into Open Session to take any action deemed necessary from the closed session

Motion by Thomasgard, second by Hildebrandt to adjourn the executive session and reconvene into open session. Voting yes – all. Motion carried.

PRESENT: John Daven, Leo Thomasgard, Kathy McGrath, Cary Hildebrandt, Ben Martinson

ABSENT: None

ALSO PRESENT: Kyle Cronan, Superintendent, Lisa Miller, Business Director

OTHERS PRESENT: Donna Shroda, Cara Christy, Jen Moore, Max Ayres, Shane Steltenpohl, Tim Miller, Jeff Erdman

4. Report from Student Representatives & Student Recognition

Superintendent Cronan recognized the boys' basketball team for their accomplishments this season including a conference championship and a regional championship. The team lost the first game of the sectional tournament against Wauzeka-Steuben. Superintendent Cronan reported that a Wauzeka-Steuben school board member contacted the school and praised the entire team and fans for their outstanding sportsmanship.

5. President's Report

- A. Board Member Attendance
President Daven reported that Board members Daven, Thomasgard, McGrath, Hildebrandt and Martinson were present.
- B. Reading of DPI Proclamation – School Breakfast Program
President Daven read the School Breakfast Program DPI Proclamation
- C. Next Board Meeting
President Daven reported that the next business meeting of the Board of Education will be April 14, 2021.

6. Administrative Reports

- A. Report on Staff Vaccination Plans and District Facilities Updates – Superintendent Cronan
Superintendent Cronan reported that the first round of staff vaccinations will be Wednesday, March 17th. We are working with Daly Drug and Wood County Health to hold the on-site clinic. The second dose is tentatively set for April 9th. Superintendent Cronan reported that there are several projects planned for this spring and summer for the maintenance staff. During spring break, carpeting and lighting will be done in the second grade classroom. Summer projects include: tile removal in the middle school wing on first floor and the basement, polished concrete will replace the tile; stair treads will be replaced; all metal lockers will be painted to match the newest set; asbestos mitigation; HVAC systems upgraded to digital; the middle/high school library will get a major facelift, this will be the largest project for the summer.
- B. Report on Student Activities – Principal Shroda
Principal Shroda reported the following: Students are now able to go outside for recess during lunch break due to the better weather; the high school Drama Club will present their play April 15 and 16, in-person and virtual; spring sports will begin April 19th; Prom will be held April 24th; Senior Dessert will be held May 19th; Graduation is scheduled for May 30th.
- C. Annual Audit Report – CliftonLarsonAllen LLP
Amber Danielski, from CliftonLarsonAllen LLP, reviewed the Annual Audit Report with the Board of Education

7. Questions and Comments from People in Attendance

None

CONSENT AGENDA:

8. Consider Approval of Minutes of Past Meeting – February 10, 2021

Motion by Thomasgard, second by McGrath to approve the minutes of the past meeting. Voting else – all. Motion carried.

9. Consider Approval of Financial Reports

- A. Check Summaries..... February 1-28, 2021
#31240 - 31325 & 202000918 - 2020001029 - \$345,241.32
- B. District Revenue Report..... February 1-28, 2021
- C. District Expenditures Report February 1-28, 2021
- D. February Cash Balance Report
- E. February Cash Receipt Report
- F. February Substitutes Report
- G. Budget Revisions
- H. Consider Approval of Gifts

Business Director reported the following gifts/donations:

Raymond Weber – Cash donation to the Library

Coenen Family – Hats for the Elementary students

Zach Coleman – Cash donation for the coach bus for the boys' basketball team – trip to Wauzeka-Steuben High School

Motion by McGrath, second by Hildebrandt to approve the financial reports as presented. Voting yes – all. Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS:

10. Consider Approval of Post-Employment Agreement

A. Sanata Lau

Motion by Thomasgard, second by Martinson to approve the Post-Employment Agreement for Sanata Lau. Board Member

Thomasgard thanked Mr. Lau for his years of service. His kindness, understanding and willingness to help has always been greatly appreciated. The Board thanks him for all that he has done for the District. Voting yes – all. Motion carried.

11. Consider Approval of 2021-22 CESA 5 Service Contract

Motion by McGrath, second by Hildebrandt to approve the 2021-22 CESA 5 Contract. Voting yes – all. Motion carried.

12. Consider Approval of Start College Now Applications – Fall 2021

Motion by Thomasgard, second by Martinson to approve the Start College Now Applications for Fall 2021. Voting yes – all. Motion carried.

13. Consider Approval of Co-Curricular Positions:

A. MS Softball Coach – Matt Fletcher

B. MS Baseball Coach – Matt Michels

Motion by McGrath, second by Thomasgard to approve the co-curricular positions; Matt Fletcher and Matt Michels. Voting yes – all. Motion carried.

14. Consider Approval of Co-Curricular Activity – Cross Country

Motion by McGrath, second by Martinson to approve Co-Curricular Activity, Cross Country. Voting yes – all. Motion carried.

15. Opportunity for Individual Board Member Comment

McGrath – Reported on the praise our basketball team and fans received from the Wauzeka-Steuben School District. Encouraged voting on April 6th.

Thomasgard – Stated that the students, parents and community members continue to make him proud. Encouraged voting on April 6th.

Hildebrandt – Stated that he looks forward to the start of spring sports.

Martinson – Congratulated Sanata Lau on his retirement and wished him the best of luck. Stated that it is great to see all of the events happening and is excited for the new coaches that will be joining us this spring.

Daven – Commended the players, fans and coaches on their great sportsmanship at the basketball game at Wauzeka-Steuben.

Thanked all administration, staff and teachers for all that they have done during these Covid times, keep it up!

16. Establish Future Board Meetings

Wednesday, April 14, 2021, Executive Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

Wednesday, May 12, 2021, Executive Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

17. Call for Adjournment

Motion by Hildebrandt, second by Martinson to adjourn the meeting. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt, Martinson. Motion carried.

Meeting adjourned at 6:28 p.m.