

# PORT EDWARDS PUBLIC SCHOOLS

## Business Meeting of the Board of Education

4:45 p.m., Wednesday, April 14, 2021 – Elementary School, 5<sup>th</sup> Street., Port Edwards, WI

### Minutes

Meeting called to order by President John Daven at 4:45 p.m.

Roll Call

**PRESENT:** John Daven, Kathy McGrath, Cary Hildebrandt, Ben Martinson

**ABSENT:** Leo Thomasgard

**ALSO PRESENT:** Kyle Cronan, Superintendent

#### 1. Consider Approval of Agenda

Motion by McGrath, second by Martinson to approve the agenda as presented. Voting yes – all. Motion carried.

#### 2. Considerations of motion to adjourn into closed session pursuant to Wisconsin Statute:

**19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility**

- A. Consider Approval of Minutes of Past Executive Session – March 10, 2021
- B. Discuss 2021-22 Certified Employee Staffing Plan
- C. Discuss 2021-22 PEEA Negotiations

Motion by Martinson, second by McGrath to adjourn into closed session. Voting yes – all. Motion carried.

#### 3. Adjourn Executive Session and Reconvene into Open Session to take any action deemed necessary from the closed session

**PRESENT:** John Daven, Kathy McGrath, Cary Hildebrandt, Ben Martinson

**ABSENT:** Leo Thomasgard

**ALSO PRESENT:** Kyle Cronan, Superintendent

**OTHERS PRESENT:** Donna Shroda, Cara Christy, Jen Moore, Max Ayres, Kristen Winters, Teresa Guillemot

#### 4. President's Report

- A. Board Member Attendance  
President Daven reported that Board members, Daven, McGrath, Hildebrandt and Martinson were in attendance. Board member, Thomasgard was absent due to prior obligation.
- B. Next Board Meeting  
President Daven reported that the next meeting of the Board of Education will be Wednesday, May 12, 2021.

#### 5. Administrative Reports

- A. Report on Summer School – Principal Christy  
Principal Christy reported that summer school will be held June 7<sup>th</sup> through June 25<sup>th</sup>. There are 70 students registered for the summer session. Summer school will include free breakfast and lunch and there will be sessions for reading, math, crafts, clay, technology and new this year is swimming and physical fitness at the YMCA.
- B. Student & Staff Recognition - Principal Shroda  
Principal Shroda reported that NHS induction was held last Wednesday. Ms. Shroda stated that four students were inducted. Principal Shroda also reported that Mrs. Frizzell was awarded a grant in the amount of \$400 through Title 6. This grant will be used to purchase classroom materials to involve students in discussions regarding equity.
- C. Report on Grade Level Structure & Middle/High School Schedule - Superintendent Cronan  
Superintendent Cronan reported on the current enrollment in the district. Mr. Cronan stated that the enrollment growth in the past was unbelievable and we do not anticipate seeing that enrollment growth again. The district's enrollment seems to be leveling out. The district will be rebalancing staffing across the district to accommodate for the small classes. Due to attrition, we can position ourselves to avoid cutting staff members for a few years. Superintendent Cronan reported that the District is looking to move the fifth grade to the elementary building, restructuring how the elementary is set up. This will help with needed classroom space at the middle and high school. From a maturity level standpoint, fifth graders are better suited to the elementary level versus being with the middle/high school students.  
Superintendent Cronan stated that the middle/high school is looking to move to trimesters from semesters. Students will gain more time in classes and will have the ability to take more courses. Mr. Cronan stated that Ms. Shroda has plans for the May In-Service for the teachers to learn more about the transition.

**CONSENT AGENDA:**

**6. Consider Approval of Minutes of Past Meeting – March 10, 2021**

Motion by McGrath, second by Martinson to approve the minutes of the past meeting. Voting yes – all. Motion carried.

**7. Consider Approval of Financial Reports**

- A. Check Summaries..... March 1-31, 2021  
#31326 – 31384 & 202001024 -202001138 – \$632,468.01
- B. District Revenue Report..... March 1-31, 2021
- C. District Expenditures Report ..... March 1-31, 2021
- D. March Cash Balance Report
- E. March Cash Receipts Report
- F. March Substitutes Report
- G. Budget Revisions
- H. Consider Approval of Gifts

The following gifts/donations were reported:

Steel King-Two welders donated by Steel King of Stevens Point to the Tech Ed program (\$2,000-\$3,000/welder)

Joan Palen-\$300 to baseball field in memory of husband, Charles Palen

Wood County Bookworms-donated books to Elementary library

Donations for the virtual Milwaukee Brewer field trip: Johnsonville coupons for free meats; Associated bank -bubbleheads

Motion by Daven, second by Martinson to approve the financial report as presented. Voting yes – all. Motion carried.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS:**

**8. Consider Approval of 2021-22 Certified Staffing Plan**

Motion by Martinson, second by McGrath to approve the 2021-22 certified staffing plan. Voting yes – all. Motion carried.

**9. Consider Approval of Resignation 6/30/2021 – Gary Spencer**

Motion by Martinson, second by Hildebrandt to approve Gary Spencer resignation as of 6/30/2021. Voting yes – all. Motion carried.

**10. Consider Approval of Post-Employment Agreement (Kathy motion, Cary second, all yes)**

**A. Natalie Brown**

Motion by McGrath, second by Hildebrandt to approve the Post-Employment Agreement for Natalie Brown. Voting yes – all. Motion carried.

**11. Receive Election Results & Administer Oaths of Office**

Superintendent Cronan reported the results from the April 7, 2021 election.

Board Clerk, Hildebrandt administered the Oath of Office to Board Member, Daven.

**12. Designate Board Representative to CESA 5 Annual Representative Convention**

John Daven was nominated by Hildebrandt to be the Board Representative to CESA 5 Annual Representative Convention, McGrath seconded the nomination. Voting yes – all.

**13. Consider Approval of 2021-22 School Year Calendar Schedule Change**

Motion by Martinson, second by McGrath to approve the change to the 2021-22 School Year Calendar. This change includes moving from semesters to trimesters. Voting yes – all. Motion carried.

**14. Consider Approval of MS Track Coach – Bethany Holz (Ben motion, Kathy 2nd, all yes)**

Motion by Martinson, second by McGrath to approve MS Track Coach, Bethany Holz. Voting yes – all. Motion carried.

**15. Opportunity for Individual Board Member Comment**

McGrath-Thank you to Natalie Brown and Gary Spencer for all their years of service to the district. Great teachers, much appreciated.

Hildebrandt-Shared the same appreciation for both Natalie Brown and Gary Spencer. They've served the district very well. Martinson-Two great teachers, congratulations to both Natalie Brown and Gary Spencer.

Daven-Wishes Natalie Brown and Gary Spencer a happy retirement. Thanked the community for voting.

**16. Establish Future Board Meetings**

Wednesday, May 12, 2021, Executive Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

Wednesday, June 9, 2021, Executive Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

**17. First Reading of the Following Updated Policies**

POLICY UPDATE	
0100	DEFINITIONS
0131.1	BYLAWS AND POLICIES
0143.2	BOARD MEMBER INFORMATION REQUESTS (New)
0144.4	INDEMNIFICATION
0144.5	BOARD MEMBER BEHAVIOR AND CODE OF CONDUCT (New)
0145	SEXUAL AND OTHER FORMS OF HARASSMENT
1211	WHISTLEBLOWER PROTECTION (New)
2411	SCHOOL COUNSELING AND ACADEMIC AND CAREER PLANNING
2416	STUDENT PRIVACY AND PARENTAL ACCESS TO INFORMATION
2416.01	PARENTAL/POLICE ACCESS TO LIBRARY INFORMATION (Delete this Policy as information added to new proposed policy #2522)
2430	DISTRICT-SPONSORED CLUBS AND ACTIVITIES
2522	LIBRARY MEDIA CENTERS
3112	BOARD-STAFF COMMUNICATIONS
4112	
3213	STUDENT SUPERVISION AND WELFARE
4213	
3531	UNAUTHORIZED WORK STOPPAGE
4531	
5113	OPEN ENROLLMENT PROGRAM (INTER-DISTRICT)
5511	DRESS AND GROOMING
5517.01	BULLYING
5540	THE SCHOOLS AND GOVERNMENTAL AGENCIES
5540.01	INVESTIGATIONS INVOLVING SUSPECTED CHILD ABUSE
5830	STUDENT FUNDRAISING
6114	COST PRINCIPLES - SPENDING FEDERAL FUNDS
6325	PROCUREMENT – FEDERAL GRANTS/FUNDS
6605	CROWDFUNDING
6610	STUDENT ACTIVITY FUND
7230	GIFTS, GRANTS, AND BEQUESTS
7550	COOPERATION WITH LOCAL GOVERNMENTS
8405	ENVIRONMENTAL HEALTH AND SAFETY PROGRAM
9130	PUBLIC REQUESTS, SUGGESTIONS, OR COMPLAINTS
9700	RELATIONS WITH NON-SCHOOL AFFILIATED GROUPS
9700.01	ADVERTISING AND COMMERCIAL ACTIVITIES

Superintendent reviewed the policy updates with the Board Members.

**18. Call for Adjournment**

Motion by Hildebrandt, second by Martinson to adjourn the meeting. Voting yes – Daven, McGrath, Hildebrandt, Martinson.

Motion carried.

Meeting adjourned at 6:50 p.m.