

PORT EDWARDS PUBLIC SCHOOLS

Business Meeting of the Board of Education

5:00 p.m., Wednesday, May 12, 2021 – Elementary School, 5th Street., Port Edwards, WI

Minutes

Meeting called to order by President Daven at 5:00 p.m.

Roll Call

PRESENT: John Daven, Leo Thomasgard, Kathy McGrath, Cary Hildebrandt

ABSENT: Ben Martinson

ALSO PRESENT: Kyle Cronan, Superintendent, Lisa Miller, Business Director

1. Consider Approval of Agenda

Motion by McGrath, second by Thomasgard to approve the agenda as presented. Voting yes – all. Motion carried.

2. Consideration of motion to adjourn into closed session pursuant to Wisconsin Statute:

19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

A. Consider Approval of Past Executive Minutes - April 14, 2021

B. Discuss 2021-22 Support Staff Staffing Plan

C. Discuss 2021-22 Administrative and Administrative Supports Contracts

Motion by McGrath, second by Hildebrandt to adjourn into executive session. Voting yes – all. Motion carried.

3. Adjourn Executive Session and Reconvene into Open Session to take any action deemed necessary from the closed session.

Motion by Thomasgard, second by McGrath to adjourn executive session and reconvene into open session. Voting yes – all. Motion carried.

PRESENT: John Daven, Leo Thomasgard, Kathy McGrath, Cary Hildebrandt

ABSENT: Ben Martinson

ALSO PRESENT: Kyle Cronan, Superintendent, Lisa Miller, Business Director

OTHERS PRESENT: Donna Shroda, Max Ayres, Shane Steltenpohl, Jeff Erdman

5:30 p.m. – Business Session

4. Consider Approval of Agenda

Motion by McGrath, second by Hildebrandt to approve the agenda as posted. Voting yes – all. Motion carried.

5. Conduct Reorganization of Board

A. Elect President

Motion by McGrath, second by Hildebrandt to elect John Daven as President. Voting yes – all. Motion carried.

B. Elect Vice-President

Motion by McGrath, second by Hildebrandt to elect Leo Thomasgard as Vice President. Voting yes – all. Motion carried.

C. Elect Clerk

Motion by McGrath, second by Thomasgard to elect Cary Hildebrandt as Clerk. Voting yes – all. Motion carried.

D. Elect Treasurer

Motion by Hildebrandt, second by Daven to elect Kathy McGrath as Treasurer. Voting yes – all. Motion carried.

6. Student Recognition

Principal Shroda reported that Math League finished 4th out of 17 this year. Zack Petersen finished 5th in Advanced Math and Austin Martinson finished 9th in Algebra II.

7. President's Report

A. Board Member Attendance

President Daven reported that Board Members Daven, Thomasgard, McGrath and Hildebrandt were in attendance. Martinson was absent due to prior commitment.

B. Next Board Meeting

President Daven reported that the next business meeting of the Board of Education will be held on June 9, 2021.

C. Legislative Report

Vice President Thomasgard stated that several bills are up for vote and Superintendent Cronan commented that one bill is regarding equalizing the Equalization Aid and another bill is regarding the school start date.

8. Administrative Reports

A. Report on Summer Schedule – Superintendent Cronan

Superintendent Cronan reported that there are many projects going on in the district over the summer. Starting prior to school being let out, the maintenance staff worked to empty both the library and the art room so that asbestos removal can begin immediately on June 7th. After that is complete, the renovation of those areas can be completed. Also beginning on June 7th, floor maintenance will be done on both gym floors. Other projects in the district include installing a new walk-in cooler for the food service department in the high school; restoration to the front steps; HVAC work; painting of lockers; carpeting and lighting in the first grade area. All of the work will be done by a combination of our maintenance staff and contractors.

- B. Report on 5th Grade Elementary Plan – Principal Christy
Superintendent Cronan reported for Principal Christy. The 3-5 team met and discussed plans for the 21-22 school year. Details were presented as to the arrangements of classes.
- C. Report on Spring Activities – Principal Shroda
Principal Shroda reported that spring sports are underway. Due to the shortened season student athletes are playing multiple games in one week. Golf hosted their first home meet at Bull’s Eye Country Club. There are 46 high school athletes out for spring sports and 50 middle school athletes participating in athletics. Ms. Shroda thanked Kolo Trucking and Excavating and the maintenance staff for their part in the upgrades to the baseball field. Principal Shroda stated that Prom was held at the Elk’s Club and was very successful. Senior Dessert will be held May 19th at 6:30 and Graduation will be held outdoors on May 30th.

CONSENT AGENDA:

9. Consider Approval of Minutes of Past Meeting – April 14, 2021

Motion by Hildebrandt, second by Thomasgard to approve the minutes of the past meeting. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt. Motion carried.

10. Consider Approval of Financial Reports

- A. Check Summaries April 1 – 30, 2021
#31385 - 31481 & 2020001040 – 2020001153 - \$377,369.36
- B. District Revenue Report April 1 - 30, 2021
- C. District Expenditures Report April 1 – 30, 2021
- D. April Cash Balance Report
- E. April Substitutes Report
- F. Budget Revisions
- G. Consider Approval of Gifts

Business Director reported that Gina Tesnow donated a clarinet to the Band Department.

Motion by Hildebrandt, second by Thomasgard to approve the financial reports as presented. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt. Motion carried.

UNFINISHED BUSINESS

11. Second Reading of Updated Policies

POLICY UPDATE	
0100	DEFINITIONS
0131.1	BYLAWS AND POLICIES
0143.2	BOARD MEMBER INFORMATION REQUESTS (New)
0144.4	INDEMNIFICATION
0144.5	BOARD MEMBER BEHAVIOR AND CODE OF CONDUCT (New)
0145	SEXUAL AND OTHER FORMS OF HARASSMENT
1211	WHISTLEBLOWER PROTECTION (New)
2411	SCHOOL COUNSELING AND ACADEMIC AND CAREER PLANNING
2416	STUDENT PRIVACY AND PARENTAL ACCESS TO INFORMATION
2416.01	PARENTAL/POLICE ACCESS TO LIBRARY INFORMATION (Delete this Policy as information added to new proposed policy #2522)
2430	DISTRICT-SPONSORED CLUBS AND ACTIVITIES
2522	LIBRARY MEDIA CENTERS
3112	BOARD-STAFF COMMUNICATIONS
4112	
3213	STUDENT SUPERVISION AND WELFARE
4213	
3531	UNAUTHORIZED WORK STOPPAGE
4531	
5113	OPEN ENROLLMENT PROGRAM (INTER-DISTRICT)
5511	DRESS AND GROOMING
5517.01	BULLYING
5540	THE SCHOOLS AND GOVERNMENTAL AGENCIES
5540.01	INVESTIGATIONS INVOLVING SUSPECTED CHILD ABUSE
5830	STUDENT FUNDRAISING
6114	COST PRINCIPLES - SPENDING FEDERAL FUNDS
6325	PROCUREMENT – FEDERAL GRANTS/FUNDS
6605	CROWDFUNDING
6610	STUDENT ACTIVITY FUND
7230	GIFTS, GRANTS, AND BEQUESTS

7550	COOPERATION WITH LOCAL GOVERNMENTS
8405	ENVIRONMENTAL HEALTH AND SAFETY PROGRAM
9130	PUBLIC REQUESTS, SUGGESTIONS, OR COMPLAINTS
9700	RELATIONS WITH NON-SCHOOL AFFILIATED GROUPS
9700.01	ADVERTISING AND COMMERCIAL ACTIVITIES

Motion by Hildebrandt, second by McGrath to approve the updated policies as presented. Voting yes – all. Motion carried.

NEW BUSINESS:

12. Consider Approval of 2021-22 Support Staff Staffing Plan

Motion by McGrath, second by Thomasgard to approve the 2021-22 Support Staff Staffing Plan. Voting yes – all. Motion carried.

13. Consider Approval of 2021-22 Administrative and Administrative Support Contracts

Motion by Hildebrandt, second by McGrath to table approval of the 2021-22 Administrative and Administrative Support Contracts to the June meeting. Voting yes – all. Motion carried.

14. Consider Approval of 2021-22 Contract - Business Education Teacher – Ethan Jensen

Motion by Thomasgard, second by Hildebrandt to approve the 2021-22 Contract for Ethan Jensen. Voting yes – all. Motion carried.

15. Consider Approval of 2021-22 Security Health Plan

Superintendent Cronan shared the details of the 2021-22 plan. The new plan will give employees the option of the HMO Premier Network or the HMO Simply One Network.

Motion by Hildebrandt, second by Thomasgard to approve the Health Plan as presented for the 2021-22 school year along with the contribution to the employee's HSA. Voting yes – all. Motion carried.

16. Consider Approval of Non-Resident Pupil(s) 2021-22 School Year Open Enrollment Applications

Motion by Hildebrandt, second by McGrath to approve the Non-Resident Pupil(s) 2021-22 School Year Open Enrollment Applications that fall within the cap limits set by the Board of Education and reject those that do not fall within the cap limits. Voting yes – all. Motion carried.

17. Consider Approval of 2021-22 Student Handbooks

- A. High School
- B. Middle School

Principal Shroda reviewed the updates to the 2021-22 student handbooks.

Motion by McGrath, second by Thomasgard to approve the 2021-22 student handbooks. Voting yes – all. Motion carried.

18. Consider Approval of Establishing User Fee for Musical Instrument Rental at \$10 Per Trimester Per Policy #6152.01

Motion by Hildebrandt, McGrath to approve the user fee of \$10 per trimester for the musical instrument rental. Voting yes – all. Motion carried.

19. First Reading of the Following Updated Policies

- A. #5113.01 – Part-Time Open Enrollment
 - B. #5200 – Attendance
 - C. #5430 – Class Rank
 - D. #5460 – Graduation Requirements
 - E. #5460.01 – Diploma Deferral
 - F. #5464 – Early Graduation
 - G. #5610 – Supervision and Expulsion
 - H. #9270 – Home-Based, Private or Tribal Schooling
- Superintendent Cronan reviewed the policy updates.

20. Opportunity for Individual Board Member Comment

McGrath – Thanked all staff for making this a wonderful school year despite the pandemic.

Hildebrandt – Congratulated Zack Petersen and Austin Martinson for their accomplishment in Math League. Thanked Kolo Trucking & Excavating for their work on the baseball field.

Thomasgard – Thanked all for all that they have done in a year like this, have a safe rest of the year.

Daven – Stated what a challenging year it has been and thanked all for all that they have done.

21. Establish Future Board Meetings

Wednesday, June 9, 2021, Executive Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

Wednesday, July 21, 2021, Executive Session at 5:00 (if needed); Business Meeting at 5:30 p.m. – Elementary IMC

22. Call for Adjournment

Motion by Hildebrandt, second by Thomasgard to adjourn the meeting. Voting yes – Daven, Thomasgard, McGrath, Hildebrandt. Motion carried.

Meeting adjourned at 6:55 p.m.